

INFORMATION ASSET MANAGER

IAM

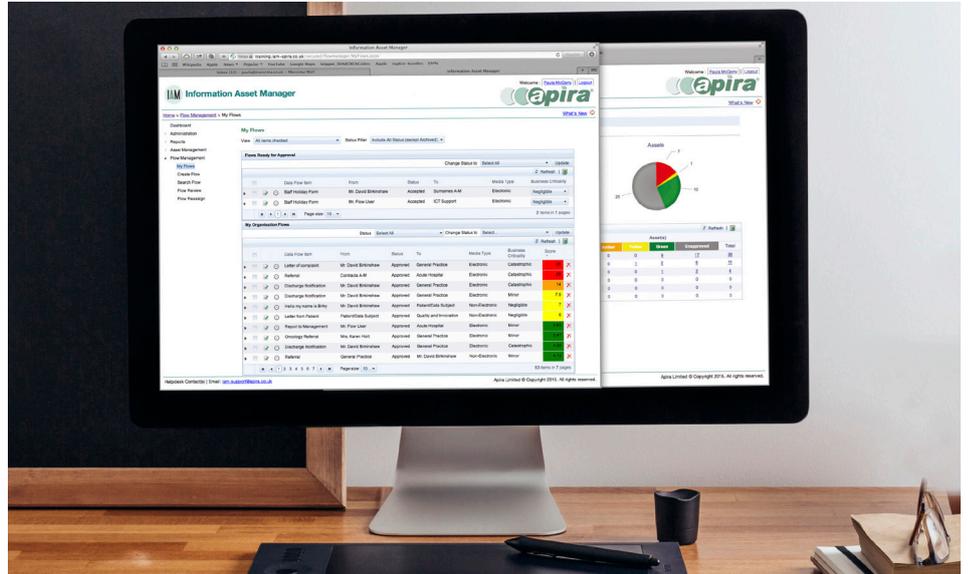
BENEFITS

- ➔ Low cost
- ➔ Allows the organisation to better exploit the information it holds
- ➔ Assists with better use of information for patient care
- ➔ Assists with service redesign and the organisation's information strategy
- ➔ Senior management team have full view of information asset/flow risk
- ➔ Engages users and managers in 'owning' use of personal information
- ➔ Risk assessment of each individual flow and asset
- ➔ You are not locked in to our view of risk, the system is fully configurable to your risk appetite
- ➔ Reports enable project work based on risk or potential savings

FEATURES

- ➔ Data flow mapping tool maps business process against information assets
- ➔ Builds full asset register and data flow map for organisation
- ➔ Data entry by teams and users
- ➔ User profiles based on the user/information asset owner/SIRO model
- ➔ Drill down dashboard
- ➔ Full reporting module
- ➔ Delivered as a Cloud service (SaaS)

Compliance made simple. A proven tool for managing Information Assets and Dataflows.



The Apira Information Asset Manager (IAM) is a web based tool for registering information assets and recording all flows of information an organisation uses to perform its business functions.

Based on the ISO27005 approach to information risk management, IAM allows the organisation to record all its information, whether it is at rest or moving as part of a business flow.

IAM is unique in that those flows of data, be they HR data, patient letters or referrals, are linked directly to the asset they flow from or to, be they the HR database or clinical records database.

IAM is a cloud-based application to assist organisations in complying with the requirements of:

1. The Data Protection Act 1998 (risk assessment of information assets and movements of personal confidential data)
2. The HSCIC Information Governance Toolkit (301, 307, 308 and more) and
3. ISO27005 – Information Risk Management

THE CHALLENGE

Organisations collate, use and transfer large volumes of Personal Confidential Data (PCD), and do so within the legal regimes of the Data Protection Act 1998, Freedom of Information Act 2000, Access to Health Records Act 1990, Common Law Duty of Confidentiality, to name but a few. Many will be aware of the risk to losing data in the form of fines from the Information Commissioner. Coupled with NHS Policy on risk management and the requirements of the Information Governance Toolkit, the challenge is immense.

But it provides larger Acute organisations with much more than just compliance.

Organisations rely on robust business processes around information in order to operate. Being able to identify where information is being created and stored means that an organisation can better exploit that information to improve patient care, manage costs and redesign the services around the information needed by clinicians and managers.

Identifying and unlocking that information is essential to providing modern health services and IAM is well placed to support the organisation's information strategy.

TOOLKIT COMPLIANCE

- ➔ Answers or greatly supports over 50% of toolkit requirements
- ➔ Significantly reduces the risk of fines
- ➔ Identifies unknown information assets
- ➔ Minimises the on-going cost of maintaining information flows and asset register
- ➔ Information flow mapping becomes a valuable resource rather than a costly annual exercise

WHAT OUR CUSTOMERS SAY



Apira IAM is an essential tool in the efficient recording and risk management of our data flows and the assets that they come from. The tool is proving an essential component of our information risk identification and management process, coupled with the other IG activities driven by the Information Governance Group.

Sirona Health & Care
Richard Tarring, Director of ICT and SIRO



Apira IAM was easy to deploy and being web based could be used by any team across the CCGs and CSU. We were able to provide our CCG customers with a comprehensive Data Flow Map and Information Asset Register in a relatively short period. We also provided them with follow up subject matter expertise in managing and mitigating the high level risks we discovered for the assets and flows of data.

South East CSU
Amy Ford, IG Subject Matter Expert and the SECSU IAM Implementation Manager

THE SOLUTION

IAM allows organisations to record those information assets it holds, record the information flowing around the organisation and as a key function, provide a risk score against the information and flows. Included is a dashboard and reporting function that allows the Senior Information Risk Owner (SIRO) to be confident that information risk is being managed throughout the organisation.

Data Flow Item	From	Status	To	Media Type	Business Criticality	Score
Staff Holiday Form	Mr. David Birkinshaw	Accepted	Sumames A-M	Electronic	Negligible	
Staff Holiday Form	Mr. Flow User	Accepted	ICT Support	Electronic	Negligible	
Letter of complaint	Mr. David Birkinshaw	Approved	General Practice	Electronic	Catastrophic	28
Referral	Contracts A-M	Approved	Acute Hospital	Electronic	Catastrophic	28
Discharge Notification	Mr. David Birkinshaw	Approved	General Practice	Electronic	Catastrophic	14
Discharge Notification	Mr. David Birkinshaw	Approved	General Practice	Electronic	Minor	7.5
Hello my name is Birky	Mr. David Birkinshaw	Approved	Patient/Data Subject	Non-Electronic	Negligible	7
Letter from Patient	Patient/Data Subject	Approved	Quality and Innovation	Non-Electronic	Negligible	6
Report to Management	Mr. Flow User	Approved	Acute Hospital	Electronic	Minor	9.5

The IAM system is a framework on which you can reflect your organisation's risk appetite and strategy.

The system is configurable, and any item on the picking lists that contributes to a risk score is individually score-able. Risks are calculated on the options entered by the user and may be presented to the user in a number of ways (depending on the user profile):

1. The dashboard
2. Information asset screen
3. Information flow screen
4. Reports.

Assets

Name	Red	Amber	Yellow	Green	Unapproved	Total
ICT	4	0	0	8	17	30
Human Resources	2	0	1	2	5	11
Performance and Planning	1	0	0	1	2	4
Clinical	0	0	0	0	0	0
Finance	0	0	0	0	0	0
Quality and Innovation	0	0	0	0	0	0

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